

# KILBY PARISH COUNCIL

Serving the Villages of Kilby and Foston  
in the District of Blaby  
Leicestershire

**Clerk to the Council:** Mrs Tina Cox, Willow Farm,  
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## NOTICE OF MEETING

**NOTICE is given that the Meeting of KILBY PARISH COUNCIL will be held on Tuesday 10<sup>th</sup> September 2024 at 7.00pm at The Function Room, The Dog and Gun Public House, Main Street, Kilby and Members of the Council are summoned to transact the business shown in the attached Agenda.**

All meetings of the Council are open to the public and press and they are welcome to attend. There is a "Public Forum" item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

*T.Cox*

Tina Cox  
Clerk to the Council  
4<sup>th</sup> September 2024

## AGENDA

**213.Public Forum – Members of public may make representation, give evidence, or answer questions in respect of any matters included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public an opportunity to raise other matters of public interest.**

**214.Apologies**

**215.Code of Conduct: Members' Disclosure of interests and Requests for Dispensations**  
relating to items on the agenda

**216.Minutes of the previous meeting** – approve the minutes of the meeting held on the 11<sup>th</sup> June 2024. (Circulated to all Councillors prior to the meeting)

**217.Matters Arising from the minutes of the previous meeting not included elsewhere on the agenda** (for information only)

**218.Report from County Councillor LCC-CLlr Les Phillimore** – update on any issues or information from LCC.

**219.Report from District Councillors** – update on any local issues or information from BDC.

**220.Policy & Finance**

a) To receive and approve Financial Report as at 30<sup>th</sup> August 2024:

1) Payments submitted since the last meeting:

Tina Cox	18.07.24	Clerks' salary June 2024	BACS	£348.92
Tina Cox	02.08.24	Clerks' salary July 2024	BACS	£348.92
Thomas Moore	16.08.24	Grass cutting Inv. 1240	BACS	£432.00
Thomas Moore	16.08.24	Grass cutting Inv. 1269	BACS	£1164.00
The Play Inspection Co.	29.08.24	Playground Inspection report	BACS	£117.60
				£2411.44

The balance at the bank as of 31st August 2024 – £16,403.42.

Expenditure to date £5534.18 (inc VAT).

Receipts to date £7,437.55.

- b) To receive and approve the following policies and procedures (Circulated to all Councillors Prior to the meeting):
  - 1) Standing orders 2024
  - 2) Financial Regulations 2024 (New NALCO model)
  - 3) Code of Conduct 2024
  - 4) Noticeboard Policy 2024
  - 5) Publication Policy 2024
  - 6) General Privacy Notice 2024
  - 7) Staff Privacy Notice 2024
  - 8) Data Protection Policy 2024
  - 9) Data Breach Policy 2024
  - 10) Subject Access Policy 2024
  - 11) General Consent form 2024
  - 12) Equal Opportunity Policy 2024
- c) Approval of 2025 meeting dates (Circulated to all Councillors prior to the meeting).

### **221.Open Spaces/Assets**

- a) Update on any parish maintenance:
  - 1) Playground Inspection report findings.
  - 2) Arbor area and kissing gate area tidy up.
  - 3) Approval for the purchase of a battery powered leaf blower.
  - 4) Approval to seek quotes for the repainting of the castle.
  - 5) Approval for the purchase of replacement goal nets.
  - 6) Graffiti and anti-social behaviour at the park.

### **222.Planning and Environment**

- a) Planning application received by Kilby Parish Council since the last meeting:
  - 1) 24/0661/CLP - 1 Breton Close Kilby Wigston Leicestershire LE18 3TL - Single storey side extension. Total height (to ridge) max. 4m 6m x 3.2m - Awaiting decision
  - 2) 24/0526/AGR -Land Near Brackland Farm Wistow Road Kilby Wigston Leicestershire LE8 9FT - Application to determine if prior approval is required for a creation of ponds, under Schedule 2, Part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Decided - approval is not required.
- b) Planning applications awaiting decisions:
  - 1) 23/1039/FUL - Glebe House, Main Street, Kilby LE18 3TD - Change of use from C3 Dwelling house to F1(a) Learning and non-residential institutions for the creation of a SEND autism school for primary school aged children in school years 3-6 (ages 7 to 11). To provide for up to 20 no. children (maximum number to be built up gradually from lower numbers to start with). Proposed 26 no. new parking spaces to serve the school to be built with permeable surfacing with water directed to the lawn – extension for consultation by KPC has been requested and accepted by BDC to the 12th January 2024 – awaiting decision.
- c) Planning application updates: None
- d) Signs on the A5199 – update
- e) Church burial grounds – update
- f) Footpath C39 – update
- g) Trees/shrubs along Main Street adjacent to 17 Main Street – update
- h) Overhanging tree outside 11 Main Street - update

**Next Meeting:** 12<sup>th</sup> November 2024 at 7.00pm, The Function Room at The Dog and Gun, Main Street, Kilby.